



Classroom Supplies

June 1, 2009

Dear El Carmelo Parent,

As a **service to parents**, and to stretch your dollars by buying in bulk, the **PTA pre-purchases back-to-school classroom supplies** for every El Carmelo student (such as pencils, markers, paper, glue, folders, tissues, etc.) In return, we ask that you reimburse the PTA **\$25 per child** on the **One Check Form** you will receive in the summer August mailing. The PTA relies on parents to reimburse for these supplies to cover our costs so thank you in advance for promptly turning in your One Check Form when school begins.

This year, we are giving you an extra early heads up about school supplies. Our goal is to let you know before school starts what supplies the PTA will pre-purchase for your child, and what additional supplies your teachers would still like you to purchase on your own. That way you have plenty of time over the summer to get what your child needs. Stores are often already in low supply by the first week of school.

Following are the **items that the PTA will not purchase** and that you will need to obtain:

Kinder - nothing extra

1st - nothing extra

2nd - nothing extra

3rd - pencil box, scissors

4th - pencil box, 2" binder (bring on the first day of school)

5th - pencil box, 3 mechanical pencils .7mm and extra lead, 2" binder (NO zip binders-they don't fit in the desks)

These items will also be listed on the El Carmelo PTA web site for your convenience at www.elcarmelo.paloaltopta.org/.

Thank you and have a great summer,
PTA School Supply Chair
Kelly Zenger
328-7767